PRACTICE CHECKLIST
This list contains the “Practice” exercises you will find in each section. You don’t have to complete them in order. Go down the list and check them off as you encounter them in your process.

FIND COMMON GROUND:
- Fact sheet about planning process
  - Binder of priorities and mission of your group
- Get to know neighbors with ice breakers
- Role & accountability chart
Additional Resources: Two-Loop Theory, Principled Struggle

SET STRUCTURES:
- Accountability checkpoints multiple times per year
- Staff job descriptions
- Partnerships map
- Define partner expectations

FOSTER COLLABORATION:
- Team building activities
- Working agreements for official meetings
- Imagine and evaluate outcomes of different decisions
- Superhero activity
- Pause and pivot to curiosity in a tense moment

CREATE ACCESS:
- Raise awareness through mailer and mini-quiz questions
- Plan your next engagements
- Preview and prepare for meetings
- Connect the dots from resident input to action/decisions
- Frequently reflect on equity questions
Additional Resources: role play with engagement materials, Forward Through Ferguson Racial Equity Framework

UPSKILL:
- Identify gaps in process functions needed
- People watch
- Try consensus-based decision making.
- Take attendance and record votes

ENDURE BEYOND:
- Tell stories from your process
- Develop positive messaging
- Call your neighbors by phone to check in
- Celebrate innovations and win awards!